

LANDOWNER PROPERTY TAX FORM



To facilitate the processing of your property tax reimbursement request (if prescribed in your lease agreement), please complete this form and attach the items listed in the "Documentation Included" section below. Supplying this information will expedite the processing of your reimbursement. The preferred method of submission is email (PropertyTax@crowncastle.com), but you can also fax or mail your request, as instructed below. The normal processing time for tax reimbursements is 4 to 6 weeks.

DATE	
LANDOWNER CONTACT INFORMATION (phone and email)	

CROWN CASTLE BUSINESS UNIT NUMBER

Note: This is the six or seven digit number assigned to the tower or site location.

AMOUNT OF TAX REIMBURSEMENT REQUESTED	
NAME AND ADDRESS OF PERSON OR JURISDICTION TO BE REIMBURSED/PAID	
STREET ADDRESS	
STREET ADDRESS	
CITY, STATE AND ZIP CODE	

DOCUMENTATION INCLUDED

- Copy of relevant tax bills
- Letter from the assessor identifying the Crown Castle portion of the tax, Property Record Card from the assessor or a copy of the assessment notice
- Proof of payment to the taxing jurisdiction

Change for 2016

Tax reimbursement requests greater than \$5,000 must include proof of payment to the taxing jurisdiction, otherwise Crown Castle will automatically make the check payable to the taxing jurisdiction.

If your site was formerly managed by Sprint or T-Mobile and is currently managed by Crown Castle, please mail to: Crown Castle USA Inc. PMB 331 4017 Washington Road McMurray, PA 15317-2520	If your lease is with Tower Development Corp or PR TDC LLC, please mail to: TDC PMB 500 4017 Washington Road McMurray, PA 15317-2520	Otherwise, please mail to: Crown Castle USA Inc. PMB 353 4017 Washington Road McMurray, PA 15317-2520
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Use this contact information for all Property Tax Concerns:

Email: PropertyTax@crowncastle.com

Fax: 866-497-5032 or 724-416-4175

Telephone: 866-256-8895 or 724-416-2175

2000 Corporate Drive, Canonsburg, PA 15317
(866) 482-8890 | CrownCastle.com