

LANDOWNER OWNERSHIP CHANGE FORM



The purpose of this form is to notify Crown Castle of a change of ownership resulting in a new lessor under an existing lease or similar agreement. Once this completed form has been received by Crown Castle with all required supporting documentation, all rents due under the applicable lease/agreement will be paid to the new lessor, as set forth below. Please return this form and required attachments to: **Crown Castle, 2000 Corporate Drive, Canonsburg, PA 15317, Attn: Landowners Help Desk. Alternatively, you may fax the form directly to the Landowners Help Desk at 724-416-4015.**

I/we are informing Crown Castle of a change in the lessor/owner interest in an existing lease/agreement. Please update Crown Castle's records to reflect this change. I understand that this new information may go through a one-month waiting period before any rents and/or notice letters are sent to the new address. I understand that in order for Crown Castle to make this change, **both proof of my ownership and Form W-9** for the new lessor are required. To this end, I have attached the following: (please select)

PROOF OF OWNERSHIP

- Deed**
- Will/Probate Record**
- Death Certificate**
- Other (i.e., assignment, purchase agreement)**

Form W-9
You can find Form W-9 within the Landowners Help Desk section of our website (www.CrownCastle.com)

If the legal owner of the property has instructed Crown Castle to send the rent payments to someone other than him/herself, the legal owner remains the mandatory recipient of the tax form 1099 and is responsible for any tax implications on the rent payments.

CROWN CASTLE BUSINESS UNIT NUMBER

Note: This is the six or seven digit number assigned to the tower or site location.

NEW LESSOR (IF MULTIPLE LESSORS, ATTACH ADDITIONAL PAGES)

NAME	
BUSINESS NAME (if different than above)	
ADDRESS (number, street and apt. or suite number)	
CITY, STATE AND ZIP CODE	
PHONE NUMBER	
FAX NUMBER	
EMAIL ADDRESS	

I/We, _____ **(please print)** authorize the above change and have attached Proof of Ownership, as noted above, and a W-9 form for processing. The undersigned represents he/she/they are authorized to submit this form and that the information provided herein is true and correct. Additionally, the undersigned agree(s) to indemnify and hold Crown Castle companies harmless from and against any and all liability, claims, demands, suits or causes of action arising out of any actions taken by Crown Castle resulting from the submission of this form including the payment of rent to the New Lessor.

SIGNED _____ DATE _____

SIGNED _____ DATE _____